



*Useful information for the start
of the semester 2024/25/1*

Dóra Gimes, Rezső Jarmalov

International coordinators

2 September 2024

**Welcome to Eötvös Loránd University, Faculty of Humanities –
ELTE BTK**

ELTE BTK

=

**Eötvös Loránd Tudományegyetem
Bölcsészettudományi Kar**



MAIN TOPICS OF THE PRE-ORIENTATION

!

Online platforms

!

Orientation

!

To-do before starting studies

!

Study issues

!

Arrival

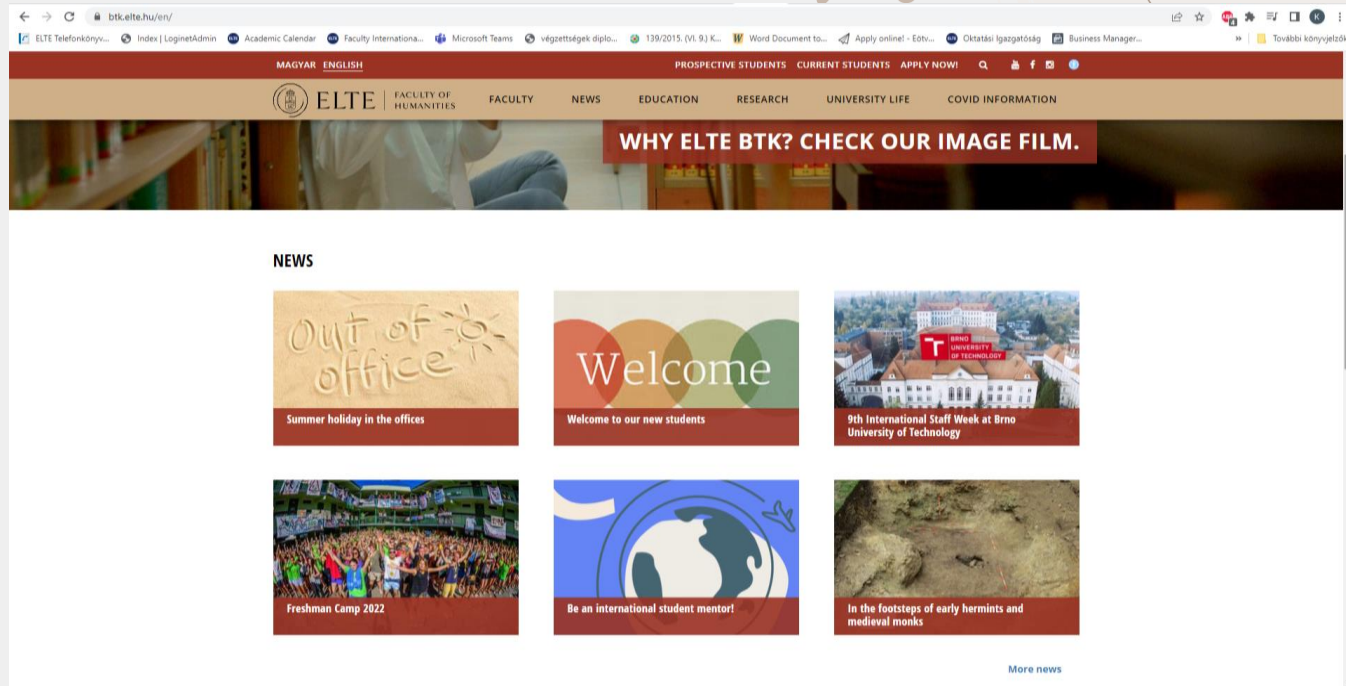
!

Practical issues



Our homepage

- btk.elte.hu
- btk.elte.hu/welcome-to-our-new-students



The screenshot shows the homepage of the Faculty of Humanities at ELTE. The browser address bar displays btk.elte.hu/en/. The navigation menu includes 'MAGYAR ENGLISH', 'PROSPECTIVE STUDENTS', 'CURRENT STUDENTS', and 'APPLY NOW!'. The main header features the ELTE logo and 'FACULTY OF HUMANITIES', with sub-menus for 'FACULTY', 'NEWS', 'EDUCATION', 'RESEARCH', 'UNIVERSITY LIFE', and 'COVID INFORMATION'. A prominent banner reads 'WHY ELTE BTK? CHECK OUR IMAGE FILM.' Below this, a 'NEWS' section displays six articles with thumbnail images and titles: 'Summer holiday in the offices', 'Welcome to our new students', '9th International Staff Week at Brno University of Technology', 'Freshman Camp 2022', 'Be an international student mentor!', and 'In the footsteps of early hermits and medieval monks'. A 'More news' link is located at the bottom right of the news section.



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Orientation 2024

FOLLOW US ONLINE



Join our Facebook group

[Students of the Faculty \(FB\)](#)



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ONLINE PLATFORMS DURING STUDIES



To-do before starting studies

- Always read the materials we send
- Check the *Welcome to our new students* page frequently
- Issue a travel insurance for your first days of stay
- Pay the tuition fee (self-paying)
- Arrange accommodation
- Apply for a student mentor
- Generate your Neptun password
- Activate your semester in Neptun
- Create your ELTE email address
- Check our study guide
- Check your curriculum
- Plan your timetable
- Register for the courses in Neptun (full-time)
- Participate in the orientation programmes
- Book appointment for registration & enrolment

ELTE ACCOUNT & EMAIL ADDRESS

ELTE WIFI

access to MS Office 365 service

the official letters are sent to the ELTE email

no problem with Hotmail, Yahoo mails

via Outlook, your emails are available on every device

access to Microsoft Teams



ELTE ACCOUNT & EMAIL ADDRESS

Step-by-step guide: <https://www.elte.hu/en/it-support>



REGISTER THE EMAIL ADDRESS IN NEPTUN – mandatory from 2024

Log in Neptun

Go to the My data

Click on Contact information

Click on New Email address

Type your email address and click on the save button.

Enjoy your brand new, personalized ELTE email address 😊



Arrival and the first steps in Budapest

- Arrival
- Welcome programmes
- Orientation

ARRIVAL

!

**Book appointment for the
registration & enrolment**

Take part in the orientation events

!



ORIENTATION PROGRAMMES

Welcome Ceremony

- CEST 10:00 2 September 2024
- At ELTE Faculty of Humanities, Gólyavár, Mária Terézia Hall

General Information Session

- CEST 13:00 2 September 2024
- At ELTE Faculty of Humanities, Building A, 047

Neptun Question & Answer session

- CEST 14:00 4 September 2024
- At ELTE Faculty of Humanities Building A, 047



ORIENTATION PROGRAMMES

Other orientation programmes

- Campus tour
- ESN programmes
- Central university programmes
- Historical campus tour
- Introduction to Hungary (interactive class + quiz)
- Information sessions of the study programmes
- Trips, parties, challenge games, talks later during the semester

Detailed programme:

<https://www.btk.elte.hu/orientation-week>



Study issues

- Teaching arrangements (Study Agreement is already uploaded in Neptun)
- Registration & enrolment
- Study plan
- Neptun
- Course registration (except ZJCM students)

EDUCATION AND TEACHING ARRANGEMENT

!

**The University starts 2024/25
OFFLINE**

!

Tuition starts on 9 September

!

**All classes are at the campus with
personal presence.**

!

**If you arrive later, let your
coordinator know.**



TO BEGIN THE STUDIES...

!

Activate your semester in Neptun.

(Guest students are activated by their coordinator.)

Register for the classes in Neptun.

(except ZICM guest students)

!

!

Do the registration & enrolment.

Attend classes from 9 September.

!



REGISTRATION (everyone) – Only in person!

Registration is in-person at **building A, room 45**.

Book an appointment to your coordinator: <https://kronosz.elte.hu/>

Appointments will be available from 05. August 2024.

Registration: dates: 03-06. September / 09-13. September 2024.

If you cannot participate, please contact your coordinator immediately.

- Ms Dóra GIMES – self-paying students + guest students (iso@btk.elte.hu)
- Mr Rezső JARMALOV – Stipendium Hungaricum, Diaspora students (stipendiumhungaricum@btk.elte.hu)

- Welcome
- Document & data check
- Practical info



DOCUMENTS FOR THE REGISTRATION

Bring the originals and photocopies as well!

- Letter of Acceptance received from ELTE
- passport
- If you will be a BA student: your original certificate of matriculation
- If you will be an MA student: your BA degree certificate
- your Hungarian address (zip code, city, name of the street, floor, apartment number)
- your mobile phone number in Hungary (optional)
- student visa page
- 2 passport photos (colour) – Write your full name at the back with capital letters
- Confirmation of Payment about having paid your tuition fee (self-paying students)
- Your language certificate (in case your programme requires)
- Enrolment sheet printed and signed from Neptun study system (except guest students)
- Only guest students: Student status certificate from your sending university



ENROLMENT (full-time students only) – Only in person!

After registration at the Department of International Affairs, you go to the Office of Educational Affairs!

Enrolment dates: 03-06. September / 09-13. September 2024.

Book an appointment at Emese KERTÉSZ or Zsanett Titanilla NAGY at KRONOSZ at least 1 hour after your previous appointment at the Dept. Of International Affairs
Appointments will be available from 05. August 2024.

If you cannot participate, please contact your coordinator immediately.
Coordinator: Ms Emese KERTÉSZ (full-time BA/MA students)
kertesz.emese@btk.elte.hu

The Student Status Certificate can be issued after 9 September.
(necessary for the Residence Permit)





STUDY ISSUES



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Two-step authentication to Neptun

Select the English flag icon on <https://neptun.elte.hu>
1st step: password-based identification (no change)

Then download Microsoft Authenticator app from Application Store

- receive a pairing code to your e-mail address
- enter the code received via e-mail (valid for a short period of time)
 - open Ms Authenticator app
 - you get a six-digit ID (valid for 30 seconds)
 - below TOPT code: enter this ID

Video on login process : <https://www.youtube.com/watch?v=4wZ5XcMmOs8>
If case of login problem, please turn to Quaestura Student Customer Service Office:
<https://qter.elte.hu/Statikus.aspx/Elerhetoseg>



STUDY ISSUES

- General info
- Specializations & minors
- Study plan
- Neptun
- Course registration
- Academic regulations



Credits

Bachelor programmes: 180 credits
Master programmes: 60* or 120 credits

**Instructor of English as a Foreign Language
programme only*



MINORS OR SPECIALIZATIONS – BA PROGRAMMES

The 180 credits of Bachelor studies contain a 50-credit module of a specialisation or a minor.

<https://www.btk.elte.hu/minors>



ACADEMIC CALENDAR

**Registration period (in Neptun):
Until 20:00 08 September 2024**

**Study period:
09.09.2024–13.12.2024**

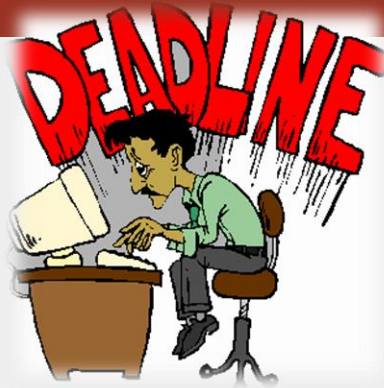
**Exam period:
16.12.2024–31.01.2025**

<https://btk.elte.hu/academic-calendar>



DEADLINE

Last day, date until you can do something.
You can do it earlier either, before the deadline, but not later.



DEADLINES AT THE BEGINNING OF SEMESTER

- 8 September – the latest to activate your status in Neptun
- 13 September – end of course registration (except ZJCM students) in Neptun
- 20 September – end of late course registration
- 30 September – the latest to arrive



ABSENCE POLICY

1/3 of classes can be missed.

Contact your teacher if you cannot go to class.

Do not be late from classes.



ACTIVATE YOUR SEMESTER (full-time students)

In Neptun study system.

Watch the *Neptun tutorial* film.

Until 8 September!

Has to be done before each semester.



COURSE REGISTRATION (full-time)

In Neptun study system.

Based on the *curricula*. (ZJCM: previously arranged course list).

Watch the *Neptun tutorial* film.

Register for the courses as soon as possible.



COURSE REGISTRATION

Be aware of the 3 registration periods

Check your courses until the registration ends.

You can ask the help of your student mentor

We can help you during the Neptun Q&A session.



COURSE REGISTRATION

Pre-course registration period:

~~until 16:00 30.08.2024 (Over)~~

Ranking registration period:

20:00 30.08.2024 – 17:00 05.09.2024

First-come, first-served:

08:00 06.09.2024 – 16:00 13.09.2024

Late course registration: (teacher's approval, Neptun request, administrative fee)

06.09.2024 – 20.09.2024

Exam registration period:

beginning of December



INSTITUTES' WEBSITES

You will find more information about your courses at your programme's institutional or departmental website:

School of English and American Studies (SEAS): <http://seaswiki.elte.hu/>

Department of French Language and Literature: <http://frantan.elte.hu/>

Department of Spanish Language and Literature: <http://spanyolszak.elte.hu/>

Germanistics Institute: <https://sites.google.com/site/eltegermanisztika/>

Department of Dutch Studies: <http://cns.elte.hu/>

Department of Scandinavian Studies: <http://svea.elte.hu/>

Department of Russian Language and Literature: <http://szlavintezet.elte.hu/>

Department of Hungarian as a Foreign Language: <http://mid.elte.hu/index.php/mesterkepzes/>

Department of Logic: <http://phil.elte.hu/logic>

Department of Film Studies: <http://film.elte.hu/en/>



CURRICULA

<https://btk.elte.hu/education>

Code BBI-	Name of Study Unit	Semester When Offered	Type of Grade	Obl./Elec.	Hours/Semester	Credits	Prerequisite(s)
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I. Foundations: 6 credits

A) Humanities: 0 credits

B) General Module for Modern Language Majors: 6 credits

FLN11-101E	Introduction to linguistics	1	lect	obl	28	3	
ANG-103E	Literary and Cultural Studies: Contemporary Approaches-Lecture	1	lect	obl	28	3	
Total					56	6	

II. Core Studies: 120 credits

A) Foundation Studies within Core Studies: 56 credits

1) Obligatory for both the English and the American specialisations: 56 credits

<i>General Language Module: 14 credits</i>							
ANG-102E	Language practice 1	1	sem	obl	56	4	
ANG-106E	Language practice 2	2	sem	obl	56	4	ANG-102E
ANG11-104E	Academic skills 1	1	sem	obl	28	3	
ANG11-108E	Academic skills 2	2	sem	obl	28	3	ANG11-104E
<i>Introductory Module in English and American Studies: 13 credits</i>							
ANG-114E	Literary and Cultural Studies: Contemporary Approaches - Seminar	1	sem	obl	28	3	
AME-121E	The British and American political systems	1	lect	obl	28	3	
ANG11-132E	Introduction to linguistics	2	1	sem	obl	28	3



CODES

BBI-ANG-102E

BBI	ANG	102E
B = BTK B = Bachelor I = International	Programme abbreviation (HUN)	Subject number and sub- group

- BBI = BA courses
- BMI = MA courses
- BMVD = free electives
- VTN = sport courses

Do not take OT, BBN or BMA codes! These are for Hungarian students!



ALWAYS CHECK THE PREREQUISITES

B) General Module for Modern Language Majors: 6 credits

FLN11-101E	Introduction to linguistics	1	lect	obl	28	3	
ANG-101E	Introduction to literature	1	lect	obl	28	3	
Total					56	6	

II. Core Studies: 156 credits

A) Foundation Studies within Core Studies: 56 credits

1) Obligatory for both the English and the American specialisations: 56 credits

General Language Module: 14 credits							
ANG-102E	Language practice 1	1	sem	obl	56	4	
ANG-106E	Language practice 2	2	sem	obl	56	4	ANG-102E
ANG11-104E	Academic skills 1	1	sem	obl	28	3	
ANG11-108E	Academic skills 2	2	sem	obl	28	3	ANG11-104E
<i>Introductory Module in English and American Studies: 13 credits</i>							
ANG-112E	Introduction to literature	1	sem	obl	28	3	
AME-121E	The British and American political systems	1	lect	obl	28	3	
ANG11-132E	Introduction to linguistics	1	sem	obl	28	3	
ANG-141E	Foundations of phonology	2	lect	obl	14	2	
ANG-151E	Foundations of syntax	2	lect	obl	14	2	
<i>Writing skills, typography: 5 credits</i>							
ANG11-181E	Professional writing	1	lect	obl	28	3	
ANG11-183E	Typography	2	lect	obl	14	2	



ALWAYS CHECK THE PREREQUISITES

Strong prerequisite:

e.g. BBI-ANG-102E

The prerequisite have to be completed previously.

Weak prerequisite:

e.g. (BBI-ANG-106E)

The prerequisite can be completed together with the particular course.



COURSE REGISTRATION

Further explanation of the course registration periods +
planning:

Guide for studies on the website



Academic Regulations

Please check the university's [Academic Regulations](#)



Passive semesters

- Only 2 consecutive (semesters after each other) passive semesters.
- 3rd is with permission.



36 credits

Please be sure that you complete minimum 36 credits during the first 3 semesters of your studies.

“The student shall be expelled from the programme if he/she fails to obtain 36 credits over the course of his/her first three active semesters.”

(Academic Regulations for Students, Section 327)



Credit exceeding

- When you take more credits than it is necessary for your study programme, you need to pay.
- Over 110% of necessary credits.
- Not completed credits are also counted in the exceeding!*

**except for the case when you take the course again, and pay for it*



Number of course and exam registrations

3 COURSE REGISTRATIONS + EXAM TRIES 6 TIMES ONLY

- If you do not complete a course after 3 course registrations and/or 6 exam tries your student status will be terminated = cancelled automatically.
- In the case of language proficiency exams, 4 registrations are allowed.

If you are not sure about your knowledge/success of the exam,
drop the exam 24 hours before the exam date!



Educational committee

- Chairperson: Vice-Dean for Educational Affairs
- Members: Teachers and students from the Students' Union of the Faculty
- 2-3 meetings/semester (beginning and end of semester)
- Decision on students' study issues.

For what issues do I need to hand in a request to the committee?

- Weakening of prerequisites.
- 4th or more course registration of one subject.
- 7th or more exam registration of a subject.
- 3rd or more consecutive passive semesters.
- Late request for a passive semester (only with a doctor's certificate).



Credit transfer committee

- One meeting/semester (at the beginning of the semester).
- Chairperson & members: teachers and students from the Students' Union of the Faculty

For what issues do I need to hand in a request to the committee?

If you have some completed courses from other programmes/specialisations, and you would like to have their credits accepted within your current programme.



Official requests

Requests related to your studies must be submitted

- either in Neptun (e-forms)
- or at the Office of Educational Affairs.

Forms and info are available on the Faculty website:
https://btk.elte.hu/documents_and_forms



Grading system

5 POINT SCALE

excellent (5)

good (4)

satisfactory (3)

pass (2)

fail (1)



Practical issues

- Legal stay
- Student ID, health insurance
- Finances
- Campus
- Hungarian courses
- Services

ADMINISTRATION, LEGAL STAY



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Orientation 2024

DOCUMENTS FOR STAY & STUDIES

!

RESIDENCE PERMIT

!

STUDENT CARD

!

HEALTH INSURANCE

!

**REGISTRATION CARD
(EU citizens)**



RESIDENCE PERMIT

WITH D-TYPE VISA

- Permit issued automatically
- 4-8 weeks
- Receive it at **Quaestura office**
- <https://www.elte.hu/en/visa-procedure>

OTHER VISA OR WITHOUT VISA

- Submit a request for the permit within 90 days after arrival
- Online: <https://enterhungary.gov.hu/eh/?en>
- <https://www.elte.hu/en/visa-procedure>



REGISTRATION CARD (EU citizens)

- Submit a request for the registration card within 90 days after arrival
- Online: <https://enterhungary.gov.hu/eh/?en>
- Procedure & necessary documents: <https://www.elte.hu/en/visa-procedure>



National Directorate-General for Aliens Policing (Immigration Office)

ADDRESS: 1135 Budapest, Szegedi út 35-37.

EMAIL: bp2@oif.gov.hu

Call center: +36 1 463 9292

Further info on the process:

<https://www.elte.hu/en/visa-procedure>



KEEPING YOUR STAY LEGAL

- *Clarify student status (active or passive)*
- *Keep us informed at all times about changes*
- *Do not be active while staying away from school for any reason*
- *Report all emergencies affecting your status*
- *Request information from us if you have any doubts or questions*
- *In case of a Passive semester, you cannot stay in the country with your study permit.*



STUDENT CARD

ELTE Student ID

Can be used for identification

Discount at Hungarian transportation

(BKK) Budapest public transport application: <https://bkk.hu/en/tickets-and-passes/budapestgo/>

(MÁV) National train system application: <https://www.mavcsoport.hu/mav-start/belfoldi-utazas/mav-applikacio-mindent-tudo-vasuti-utazastervezo>

Discount at some shops, services, cinema, festivals, museums, etc.



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STUDENT CARD – STUDENTS STAYING SHORTER THAN 12 MONTHS

Temporary Student ID paper

Issued by Quaestura Student Office

Available around the 3rd week of September

Until then, buy a full-price transportation pass

Budapest Transport Service (BKK) exchanges it for a student pass when you have the Student ID paper.

!



STUDENT CARD – STUDENTS STAYING LONGER THAN 12 MONTHS

Plastic Student card

Student needs to start the process – NEK number, Neptun

Takes 1 or 2 months until ready

Until then, use temporary student ID from Quaestura

Budapest Transport Service (BKK) exchanges it for a student pass when you have the Student ID paper.



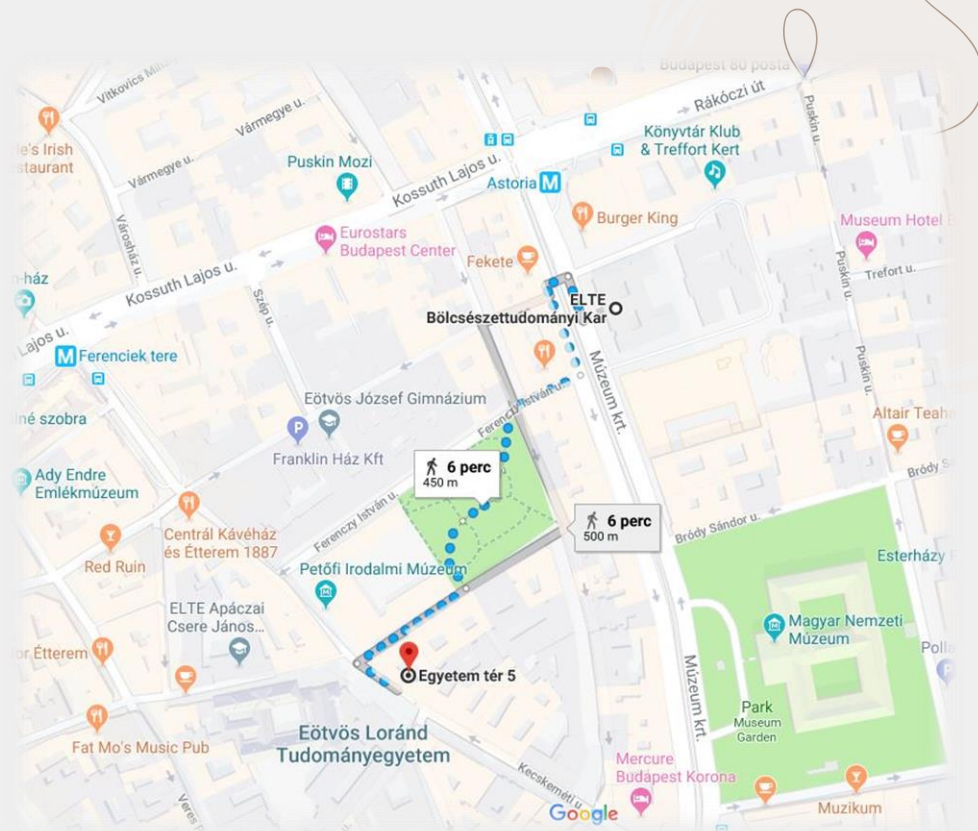
QEAESTURA STUDENT OFFICE

Help with Neptun password

Student ID

Student Status Certificate

ELTE Health insurance



ELTE

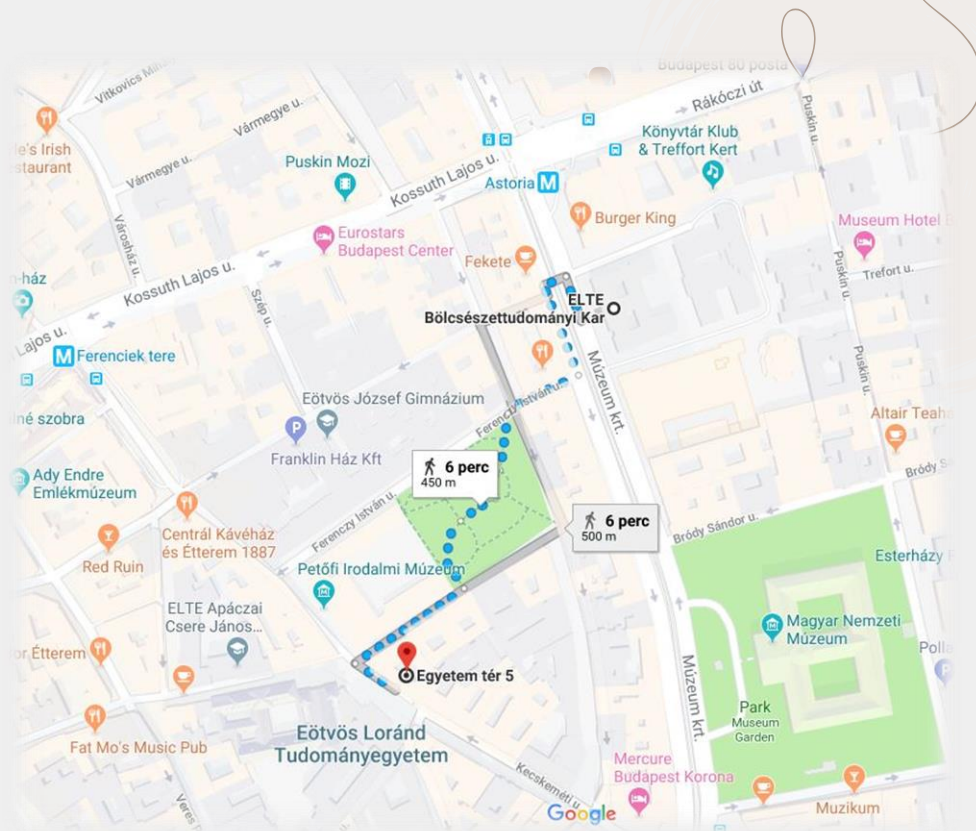
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QEAESTURA STUDENT OFFICE

Monday:	09:00 - 13:00
Tuesday:	09:00 - 13:00
Wednesday:	12:00 - 16:00
Thursday:	09:00 - 13:00
Friday:	08:00 - 12:00

<https://qter.elte.hu/>



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HEALTH INSURANCE (self-paying)

**ELTE: UNION Vienna Insurance Group
(not compulsory)**

Available only after enrolment!

Issued in Quaestura Student Office

<https://www.elte.hu/en/health-insurance>

Any other private insurance is good, but have it!



HEALTH INSURANCE (SH, Diaspora)

State-funded health insurance

Available only after enrolment!

Issued in Quaestura office (You need residence permit first!)

<https://www.elte.hu/en/health-insurance>





FINANCES



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PAYMENTS (self-paying students)

Tuition fee

Until 15 October

BUT: if you need a visa, the embassy asks for the payment certificate

NOTE: 15-20 business days to issue the certificate at ELTE

Payment details:

- Notification of Payment document
- [Faculty webpage](#)
- Please don't forget to put the following information in the message section: "NK-your Neptun code" (e.g: NK-S3EV6F).
- Please send your bankslip to our financial coordinator colleague at international-finances@btk.elte.hu.
- Certificates can only be issued after the full amount of tuition fee appears at the University's bank account.



PAYMENTS (every student)

e.g. dormitory fee, sport courses, administrative fees

In Neptun study system

by bank card

by money
transfer

Guide: <https://qter.elte.hu/Statikus.aspx/GyIK-Penzugy>



LEARN HUNGARIAN

- Compulsory for Stipendium Hungaricum and Diaspora scholarship holders.
- Free classes for ELTE students.
- Further info at the beginning of September
- General info: <https://btk.elte.hu/hungarian-language-courses>





TREFORT CAMPUS

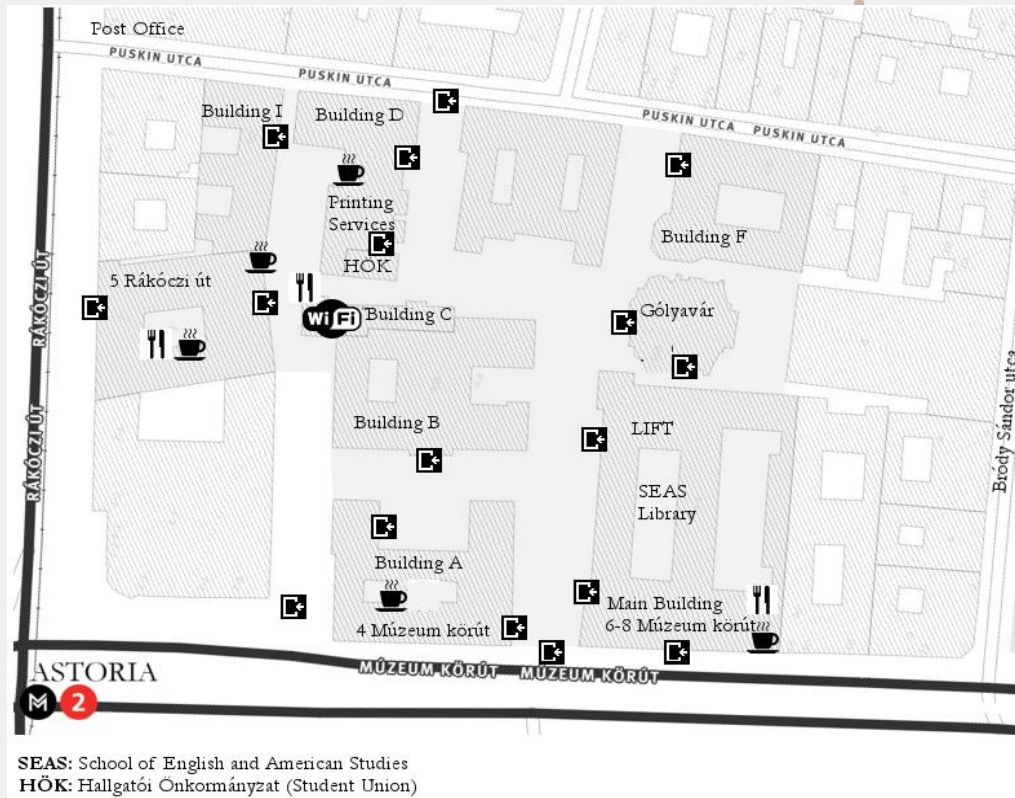


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TREFORT CAMPUS



Can't find a room
in the building?
Use the [ROOM
NAVIGATION!](#)



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DEPARTMENT OF INTERNATIONAL AFFAIRS

- By email: iso@btk.elte.hu; stipendiumhungaricum@btk.elte.hu
- Phone: +36-1-411-6500/5050
- MS Teams
- [Office hours](#)
- book appointment: kronosz.elte.hu



Walk-in office hours

Monday: 13:00-16:00

Wednesday: 9:00-12:00 and 13:00-16:00

EATING, SHOPPING IN HUNGARY

Budapest:

- world cuisine is available
- suitable for all kinds of diet
- fast-food restaurants (McDonald's, Burger King, KFC)
- cafés
- Open until 21.00 or 22:00 or city centre later

Countryside:

- more traditional restaurants, shorter opening times

Shopping:

- Shopping centres, malls
- Supermarkets (Aldi, Lidl, Spar, Tesco, CBA, Auchan)
- 0-24 shops: RONI ABC, Manna
- markets
- bakeries
- tobacco shops
- Furniture: IKEA, Jysk, XXX Lutz
- Sport stuff: Decathlon, Intersport, SportsDirect



OTHER SERVICES



INTERCULTURAL TRAINING

COACHING (INDIVIDUAL, GROUP)

PSYCHOLOGIST

HELP PROGRAMME



OTHER SERVICES



ELTE HOUSING OFFICE

MENTORING

NEWSLETTER

FREE-TIME PROGRAMMES



HAVE A STUDENT MENTOR



HELP BEFORE AND AFTER YOUR ARRIVAL

PEER-EXPERIENCE



ASK FOR A STUDENT MENTOR NOW:

<https://www.btk.elte.hu/student-mentors>



SPORT COURSES

ELTE BEAC (Budapest University
Athletic Club) offers them.

6000 HUF/course

Further info:
<https://www.beac.hu/en/>



Transition workshop 5 September - Thursday

13:45- Studying abroad: an adventure in transitioning
16:00 (Workshop about intercultural challenges)

Faculty of Humanities, [Ifjúsági Épület](#) III/1.

**Meeting point: in front
of [Gólyavár building](#) at 13:45**



eenjoy

Imagine your university life taking on a whole new dimension! Join us on the EENJOY platform and discover the exciting life of ELTE: creative challenges, tasks, and amazing gifts await you - all you have to do is click! -

<https://eenjoy.elte.hu/>

Available challenges

Why a stork?
👉 Do you often ponder the etymology of words while brushing your teeth or running? Are you interested in linguistic and cultural contexts? In Hungarian we call freshmen "gölya", which refers to the bird stork. And noone knows why...
👉 Come up with a witty, creative, humorous story about why freshmen are called "stork!"
💡 What's your idea? Share it with us!
📅 Expiring in a month
🕒 15 mins
📍 Online
👤 2 person started this challenge
START CHALLENGE(10 🍵)

Vates Project
If you could only take one book with you to a desert island, which would it be? 🤔 It's not an easy decision, but here's your chance to share your favourite read with us! 📖
📖 The challenge: Choose that one book you would definitely take with you if you found yourself on a desert island. Write down the quote from it that you find most inspiring or memorable! 🗨️ Maybe it's a book that would give you the strength to survive, or even keep hope alive.
🔥 Share with us your choice and the quote that would always remind you that you are never truly alone. 🌟
📅 Expiring in a month
🕒 15 mins
📍 Online
👤 2 person started this challenge
START CHALLENGE(30 🍵)

Torsion pendulum
What is your favourite invention of the last 2000 years? 🤖 Perhaps the wheel that revolutionised human mobility? Or the internal combustion engine that drove the industrial revolution? Maybe Apple Pay, which made everyday shopping easier! 📱
Universities have always been the cradle of innovation, and who knows, you could be the next great inventor! 🏆 Could it be that in 2,000 years, you'll be the talk of EENJOYers in a similar challenge?
👉 The challenge: Share with us which invention you think has been the biggest hit of the last 2000 years and write down why you chose it! Who knows, you might be the next big idea to come out of ELTE! 🌟
📅 Expiring in a month
🕒 15 mins
📍 Online
👤 2 person started this challenge
START CHALLENGE(30 🍵)



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When writing an e-mail to your coordinator, please sign your e-mail with your full name and your Neptun code ...



... so that we can assist you faster. Thank you 😊



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Have a good semester!

btk.elte.hu/en

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MAIN TOPICS OF THE SESSION

!

TAJ card

!

Tax Card

!

Extension

!

Scholarship

!

36 credits

!

Bank account number



TAJ card

HATÓSÁGI BIZONYÍTVÁNY

Nev: _____
Leánykori neve: _____
Anyja neve: _____
Születési helye: _____
Születési ideje: _____

TÁRSADALOMBIZTOSÍTÁSI AZONOSÍTÓ JELE:

Kiállítás dátuma: 1995. október 5.



What is TAJ Card?

With the "TAJ card" (the card for Hungary's national health insurance scheme), scholarship holders are publicly ensured and they are able to access public healthcare for free at the health care institutions in their district, not just emergency or urgent care

Those are also entitled to have the TAJ card who have

- ✓ a foreign citizenship
- ✓ no permanent accommodation in Hungary

BUT

- ✓ have a temporary Hungarian accommodation

AND

- ✓ Stipendium Hungaricum/Diaspora scholarship



How to get your TAJ card?

- ✓ Request for TAJ card: <https://qter.elte.hu/Ugy.aspx/HealthInsuranceCardRequest>
- ✓ The needed documents can be found at the Quaestura Office's website:
 - ✓ **TAJ-card request sheet** - please fill the the Request sheet beforehand
 - ✓ **Authorization document**, in which you authorize Quaestura Office to request and to receive your card. Please, ask two witnesses, who will also sign the document.
 - ✓ **Letter of Acceptance**
 - ✓ **Passport** pages that include your personal data.
 - ✓ **Residence permit** - both sides
 - ✓ **Accommodation reporting form** - both sides, only after the [Regional Directorate of the National Directorate-General for Aliens Policing](#) has validated it.
- ✓ *More information:* <https://www.elte.hu/en/health-insurance/non-private>



Tax card



How to get your tax card?

- ✓ You need to request a Tax Card in person at the National Tax and Customs Administration (Nemzeti Adó- és Vámhivatal). Nearest office: 1097 Budapest, Vaskapu u. 33.
- ✓ First application for a Tax Card is free of charge.
- ✓ You are required to take with you **your passport**.
- ✓ Tax card is must, in order to receive scholarship!



Bank account

To open a bank account, you must present your

- **passport**
 - **valid residence permit**
 - **address card (validated accommodation reporting form)**
-
- **some banks allow foreigners to open an account with just the presentation of a passport 😊**
 - **in Hungary banks are typically open on weekdays from 8:00 a.m. until 4:00 p.m. Banks are not open on Saturdays except some branches in shopping centers.**
 - **ATM machines are widely available in major cities, and they accept Visa and MasterCard.**



Scholarship payment schedule

<https://www.elte.hu/en/content/scholarship-payment-schedule.t.1451?m=484>



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Minimum credit requirement

Regulation of Tempus Public Foundation:

- You must earn at least 36 credits within 2 semesters. (autumn+spring)
- In case if you don't have the 36 credits after the spring semester:

You will lose your scholarship 😞



Scholarship extension

- **Theoretically your scholarship status can be extended twice**
- **Tough regulations**
- **Practically: NO Extension**



Have a nice semester!



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